

Long Term Volunteering

Those who say it cannot be done should not interrupt the people doing it.
(Chinese proverb)



Office Assistant/Staff trainer

in Kenya, hosted by Kipepeo

Theme:	North-South solidarity
Location	Luanda Sub County in Vihiga County Western Kenya
Duration:	The volunteer should stay at least 1 month upto 12 months
Application:	The volunteer will get decision withing 3 days upon receipt of the application.
Vacancies	2
Languages:	
↔ Project:	English
↔ Local:	English,Other

If you are interested in taking part in this project, or if you would like to get more information about becoming a long term volunteer, please contact your local SCI organisation. You can search for the contact information here: <http://www.sciint.org/contact-us/local-sci-branch-or-partner>

Project Description:

Kipepeo Community Empowerment is a community base organization that was started in October 2009 to empower needy communities achieve quality livelihood and be self-sustainable. With a goal of improving the quality of life of these people. Our vision is to better their future and make them sustainable. Our mission is to create a total change in their lives and enable them meet their needs. And our values are to put them at the center of what we do, transparency and accountability.

Notice: *This is an Africa WG project. Please contact the SCI branch or partner organisation in your country for further information.*

Work: Assisting in office work, staff capacity building, team development, photocopying, design and printing of microfinance passbooks, lamination and binding, assisting in orientation for other new volunteers, participating in KCEP partnerships events in the community, assisting in organizing local fundraising events for the construction the Kipepeo Community Resource Centre. Assist in web design, updates and social media marketing of KCEP organization projects to potential

supporters across the globe.

Requirements: Volunteers should be enthusiastic, reliable, flexible, creative and patience and strive to be good role models for the pupils and the entire community. Volunteers must also respect the locals and the host organizations, along with their rules and regulations. Should be self-driven and able to work under less supervision and minimum resources while taking the priorities of vulnerable children orphans at the school into consideration.

Food: Three meals per day are provided to the volunteers at the workplace or by host family ie Breakfast, Lunch and Dinner. Vegetarian meals will be available.

Accommodation: Volunteers will be hosted either by a host family or at Kipepeo Permaculture Learning Resource Centre. Volunteers have to choose what they prefer. Basic accommodation facilities will be provided, in some cases volunteers should expect to share rooms.

Pocket money: None

Insurance: Not provided. Volunteer needs to get his/her own insurance.

Fees: 250 EUR per month. 250 Euros per month which will cover for food, accommodation, administration, orientation, project preparation, certification & project support. With extra onetime airport pickup fee for Nairobi is 50 Euros or 35 Euros for Kisumu airport.

Visa: Required. You need to apply for touristic visa at Kenyan embassy or consulate in your country. You can also apply your visa online at: www.ecitizen.go.ke. KCEP will facilitate you with invitation letters to help you in the process.

Others: Volunteers should bring along the following: mosquito net, working shoes (boots), medication, flash light, games, musical Instruments, social/casual dresses, sandals and shoes for their personal use and toiletries. For leisure, volunteers will have the opportunity to do a safari at Maasai Mara National park, tour of the Hells Gate National park, hike on Mt. Longonot, and carry out a boat ride in Lake Victoria, visit Maasai market in Kisumu and do nature walks at Kakamega rainforest.