

LTEG SG meeting, 27.01.2013

Present: Sarah, Maria, Marta

1. **“Coordinator of the month”** - ACT: **Marta** will contact Sonja and **Maria** will try to contact Alice again
2. **PLOT 2012:** ACT: **Maria** will contact Larissa concerning the report from PLOT 2012
3. **PLOT 2013 application:** Sarah has contacted Swiss NA and the application was submitted electronically; sarah is collecting Part IIIs and the paper version will be submitted in paper version on Wednesday on Thursday
4. **Global MLTV meeting** - March 2013 - did Magda get an answer from external representation team about joining it? **Marta** will send an email to Magda
5. **Mentoring guidelines:** Maria created another place to store the documents that people sent already (the document created by Clara is not really accessible)
6. **Regional appendixes:** ACT: **Maria** will contact active KVT members to get some insight into what is happening in the regional working groups and we come back to it during the next meeting
7. **Statistics:** Sarah and Philippe sent out an email concerning it and collected 220 submissions; **Sarah** will send another reminder after 1st February
8. **Next call:** the week of 18-24 February (Marta will create a doodle, send it to SG and to activists)